

City of Surprise Community & Recreation Services **VETERANS DAY PARADE**

November 11, 2016 9:30AM



Parade Entry Form

Staging will begin two hours prior to event start time

**All entries with motorized vehicle must submit copy of automobile insurance and drivers license
All entries must be received via fax, mail or dropped off by October 28th**

Name of Entry _____

Contact Person: _____

Phone: (Day) _____ (Evening) _____

E-mail: _____

Address: _____

City: _____ State: _____ Zip: _____

Entry Description

Please select one of the following categories:

- | | |
|--------------------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Color Guard | Number of people in group _____ |
| <input type="checkbox"/> Band | Number of people in group _____ |
| <input type="checkbox"/> Drill or Marching Unit | Number of people in group _____ |
| <input type="checkbox"/> Public Service | Number of people in group _____ |
| <input type="checkbox"/> Float | Number of riders _____
Total Length _____ |
| <input type="checkbox"/> Motorized Unit | Number of vehicles in group _____ |
| <input type="checkbox"/> Other _____ | Number of people/vehicles in group _____ |

**All entries subject to approval. NO individual, political or campaign floats.*

All entries must be received via fax, mail or dropped off by October 28th, 2016

Fax to: 623.222.2001 (Attn: Steve Castillo) Mail / Drop off to: Steve Castillo
15960 N. Bullard Ave. Surprise, AZ 85374 — 623.222.2000

Parade Entry Form

Provide description of your entry. Be as specific as possible.

Bio information provided below will be read by the parade commentators.

Intent & Purpose

The intent and purpose of the Veterans Day Parade is to honor our nation's Veterans by respectfully and positively recognizing their military service in the Armed Forces. Any individual or unit determined to have a presentation that is inconsistent with the theme of this parade may be denied participation in the parade on that basis. The Parade may not be used for any other platform for any other issue or cause.

Entry Request/Acceptance

Entries MUST include what type of attire the unit will be wearing for the parade and what type of items they will be carrying or displaying. All entries are subject to approval to ensure adherence to the standards and guidelines. Missing information on the entry form may delay this approval process. Entries will be notified of acceptance or declination.

Safety & Courtesy

For safety reasons it is very important NOT to throw anything into the crowd from the parade route. Handouts or giveaway items are to be denoted as part of your entry. If you are handing out items, you must walk closest towards the spectators, handing out items and **keeping pace with the parade**.

Vehicle & Float Decorations

Vehicles entered into the parade should be either of historic or military significance or have some Veteran connection. If not, they must be able to provide a service to the parade (i.e. carrying a parade grand marshal, novelty, VIP, etc.). All civilian vehicles shall be decorated in a patriotic theme in order to bring more attention to the service of our Veterans. Tow vehicles for floats or other entries should also be decorated in a patriotic theme. Vehicles shall also maintain the parade pace.

*We hereby enter the group named above at our own risk. We agree that we shall make no claim against the City of Surprise or any employee, sponsor or volunteer of said organization for any reason resulting from this parade. We will hold any and all of these parties harmless from any and all personal injury and/or property damage arising from the parade. By signing below, I acknowledge that I have the authority to sign on behalf of all participants from our group and that each member of the group has agreed to abide by this disclosure. (Responsible party must be at least 18 years of age).

Responsible Entry Signature is Required.

Signature: _____ Date: _____

***All entries must be received via fax, mail or dropped off by October 28th**

For more information contact:

Steve Castillo at Steve.castillo@surpriseaz.gov - Phone: 623.222.2267 - Fax: 623.222.2001

